

Job Title: Compliance Analyst II

Area of Interest: Other

City: Covington

State/Province: Georgia

Position Type: Full Time - Permanent

Job Description: *Lendmark Financial Services is a consumer finance company that specializes in providing direct and indirect personal loans, automobile loans, debt consolidation loans, and merchant retail sales financing services. Lendmark operates over 130 branch locations throughout Georgia, Tennessee, Virginia, Maryland, Florida, North Carolina, South Carolina, Kentucky, West Virginia, and Delaware.*

### **SUMMARY:**

The Compliance Analyst II will provide guidance and monitoring to ensure that the company complies with state and federal laws and regulations. Also, this is achieved by extensively researching laws and regulations and communicating effective compliance measures to Executive Management.

### **MAJOR DUTIES/RESPONSIBILITIES:**

- Analyzes, advises and communicates new/amended laws or regulations to management.
- Analyzes regulatory changes and the impact those changes will have on the company. Analyzes existing processes and procedures to determine gaps. Leads any compliance initiatives necessary in implementing changes.
- Maintains good working relationship with Branch Managers and serve as a liaison between Compliance and management.
- Oversees the efforts of risk areas in the development and implementation of policies, procedures and processes to minimize compliance risks.
- Plans, develops, and executes compliance reviews, from scope to final product with minimal management involvement. Analyze findings, make recommendations and communicate the findings and recommendations to various levels of management.
- Prepares formal written reports and track any issues to completion. Complete and maintain adequate work papers to support findings.
- Determines emerging compliance risks using a proactive approach and forward thinking analysis.

### **REQUIRED QUALIFICATIONS:**

- Bachelors degree or equivalent education or related training
- 2-3 years of Financial Services compliance experience
- In-depth compliance knowledge of the following: BSA/AML, Lending, Privacy, Fair Lending and compliance risk management
- Excellent verbal and written communication and interpersonal skills and the ability to communicate and interact with all levels of management
- Ability to demonstrate and be recognized as having strong knowledge and leadership skills
- Ability to manage implementation of regulatory requirements
- Independent thinker with strong analytical skills and the ability to make decisions
- Good working knowledge of standard software applications such as Microsoft Office
- Must be able to work with little supervision

### **PREFERRED/DESIRED QUALIFICATIONS:**

- 3-5 years of Financial Services compliance experience
- Operational and regulatory knowledge of financial institutions (banks, loan companies, finance companies preferred)

- Experience using Fair Lending Magic or comparable Fair Lending software

Interested candidates should forward resume to [dmurray@lendmarkfinancial.com](mailto:dmurray@lendmarkfinancial.com).